

**MINUTES OF THE MEETING OF THE CORPORATE MANAGEMENT COMMITTEE,
HELD ON MONDAY 4 DECEMBER 2017 AT 7.30 PM
IN THE COUNCIL CHAMBER, COUNCIL OFFICES, THORPE ROAD, WEELEY**

Present:	Councillors Baker (Vice-Chairman, in the Chair), Alexander, Chittock, Pemberton, Skeels (Jnr), Stephenson and Watson
In Attendance:	Anastasia Simpson (Head of People, Performance and Projects), Richard Barrett (Head of Finance, Revenues and Benefits Services), Katie Wilkins (Human Resources and Business Manager) and Katie Sullivan (Committee Services Officer)

36. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillor Steady (with no substitute).

37. MINUTES OF THE LAST MEETING

The Minutes of the meeting of the Committee, held on 16 October 2017, were approved as a correct record and signed by the Chairman.

38. DECLARATIONS OF INTEREST

There were none.

39. REPORT OF THE CORPORATE DIRECTOR (CORPORATE SERVICES) - A.1 - CORPORATE BUDGET MONITORING REPORT FOR THE SECOND QUARTER OF 2017/18

The Committee had before it a report of the Corporate Director (Corporate Services), which presented it with an overview of the Council's actual financial position against the budget as at the end of September 2017.

The Committee was aware that, at its meeting held on 10 November 2017, Cabinet had considered the Corporate Budget Monitoring Report and Appendices for the second quarter of 2017/18 and had resolved (minute 105 referred) that –

- (a) the financial position, as at the end of September 2017, be noted;*
- (b) in respect of the 2017/18 budget, the central agency staff budget be increased by £0.150m funded by a transfer from the associated vacancy savings accrued to the end of September 2017; and*
- (c) in respect of the Council's Treasury Management practices, the aggregate amount of money that can be placed overnight with the Council's bankers be increased temporarily from £1.000m to £1.500m for each day the Council Offices are closed over the Christmas break.*

The Cabinet report and appendices referred to above were attached as Appendix A and Appendix B respectively to item A.1 of the Report of the Corporate Director (Corporate Services) for the Committee's consideration.

Members raised questions and other matters that were responded to by Officers.

Having considered and discussed the budget monitoring report and appendices:-

It was **RESOLVED** that the contents of the report be noted.

It was also **AGREED** that the Committee **RECOMMENDS TO CABINET** that:

- (a) the Committee requests that Cabinet contacts the Department for Communities and Local Government to find out more about the proposed timetable for the revised fee schedule.

40. REPORT OF THE CORPORATE DIRECTOR (CORPORATE SERVICES) - A.2 - PERFORMANCE REPORT - QUARTER TWO REPORT JULY 2017 - SEPTEMBER 2017

The Committee had before it a report of the Corporate Director (Corporate Services) which presented the Performance Report for Quarter Two (July 2017 to September 2017), including the Corporate Plan and Priorities and Projects 2017/18. Appendix A to that report contained details of the 16 indicators and projects where performance was measured. Of those, 12 (75%) were on, or above, their expected target and 4 (25%) were not currently in line with the expected performance. Three of the indicators and projects highlighted in the report were deemed 'non-measurable' as this Council's role was that of influence only.

Members were informed that the performance report had been submitted to Cabinet at its meeting held 10 November 2017 (Minute 104 referred). Any feedback from the Committee would be presented to a future meeting of the Cabinet as a separate reference report.

The Committee recalled that, at its meeting held on 25 September 2017 (Minute 28 referred), it had been suggested by the Committee to Cabinet that the Education, Health and Wellbeing and Sickness indicators be removed from the Performance Report (*for the Corporate Management Committee*) due to the fact that those items were regularly reported to the Human Resources Committee and the Community Leadership and Partnerships Committee.

At the aforementioned Cabinet meeting held on 10 November the Finance and Corporate Services Portfolio Holder had thanked the Committee for their suggestion. However, Cabinet had decided that the full range of existing indicators should remain in the Performance Report for the benefit of Cabinet and that the Corporate Management Committee could choose not to scrutinise the indicators it had highlighted if they so wished.

The Human Resources and Business Manager gave a verbal update in respect of several indicators and projects.

Officers responded to questions raised by Members on various topics and where an answer was not immediately available, the Human Resources and Business Manager undertook to respond to Members as soon as possible after the meeting.

It was **RESOLVED** that the contents of the report be noted.

It was also **AGREED** that the Committee **COMMENTS TO CABINET** that:

- (a) the Committee recognises that this is an excellent report.

The meeting was declared closed at 8.31 pm

Chairman